

# VENDOR CONTRACT

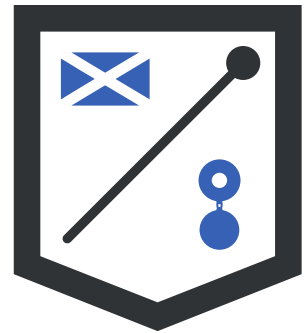
## Rules & Regulations

September 29<sup>th</sup> 9am – 11pm

3400 Randall Parkway Wilmington, NC 28401

**Directions:** Fill out and email to Dmancinelli121@gmail AND deliver or mail payment to:

Cape Fear Highland Games  
C/O Dennis Mancinelli  
19 Market St  
Wilmington NC 28401



2018

**CAPE FEAR**  
HIGHLAND GAMES

---

Vendor Name: \_\_\_\_\_

Vendor Contact: \_\_\_\_\_

NC State Tax ID #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Description of Craft or Exhibit: \_\_\_\_\_

### CONTRACT AGREEMENT:

**I have read and hereby agree to abide by the rules and regulations set forth by The Cape Fear Highland Games. I understand and agree there will be no refunds or a rain date for this event due to weather and/or other acts of nature which may prevent this event from taking place. I also understand that the City of Wilmington and New Hanover County ordinance supersedes all agreements between event and vendor. I further agree to pay \$25 fee for any non-sufficient check.**

Signature \_\_\_\_\_ Event Representative Signature \_\_\_\_\_

Name \_\_\_\_\_ Event Date/Time: September 29<sup>th</sup> 9am- 11pm



Quantity		FEE
	<b>Food Truck.</b> Only 5 available. (3 tickets included)	\$200.00
	<b>Food Booth</b> (5 tickets included)	\$150.00
	<b>Merchandise/Craft Booth</b> (4 tickets included)	\$100.00
	<b>Advertising Booth NO SALES</b> (4 tickets included)	\$50.00
	<b>Cleaning Deposit for ALL food vendors.</b> (post date separate check for March 28th and send with payment)	\$50.00
	All above booth prices DO NOT include insurance. Insurance is required to vend at The Cape Fear Highland Games. NO EXCEPTIONS. If you don't have insurance you can get 1 day insurance online at <a href="http://www.vendorinsurennow.com">www.vendorinsurennow.com</a>	
	TOTAL:	

Payment is due with your application. If your payment is not with your application you are not confirmed to be a vendor at The Cape Fear Highland Games.

# PLEASE READ CAREFULLY

**All vendors must be set up by September 29<sup>th</sup> at 9am the day of event.**

**Set-up on September 28th, is available from 12pm on; CFHG/security personnel will be present through the night.**

- **If you miss the 9am setup hard time you will not be allowed to participate in event and refunds will not be given.**
- **Insurance:** Insurance is required to vend at this event. If you do not have insurance please follow link below to acquire it. <http://www.vendorinsurennow.com/>
- **Check In:** You must check in PRIOR to setting up your tent. Tent location and badges will be presented during check-in. This will ensure that you are in the right spot and also that we can answer any of your questions prior to set-up.
- **IF YOU NEED ELECTRICITY:** please advance your electrical needs. We will have limited power but will not provide extension cords. You will be required to provide your own and ensure you have the proper connections to access power.
- Vendors are encouraged to stay open for the duration of the evening. **No unloading or tear down will be allowed until the end of the games around 5pm**
- All booths must be torn down and removed by 12am Sunday
- **PARKING : Parking could be limited please car-pool and plan accordingly**
- Vehicles are not permitted in the festival area during event hours.
- **DEAD-LINE & CANCELLATION:** There will be a 50% penalty fee for cancellations prior to September 11th. There will be NO REFUNDS after September 11th 2015, if you cancel, you will forfeit your fee. Any cancellation refunds will be mailed 30 days after the festival.

**BOOTH FEES / PASSES:** The concessionaire agrees to pay the CFHG for the rights and privileges hereby granted in the amount and in the manner set forth by the applicant contract. All fees shall be paid in full along with the return of the signed contract and a current Resale #, prior to any credential/passes being issued to concessionaire. There will be 5 tickets granted to food vendors and 4 tickets granted to craft vendors, regardless of the size of your booth. You'll need to purchase additional passes at 1/2 regular ticket price for your additional help.

**\*\*\*\*The sale, barter, trading or exchanging of these passes is enforced. Violation of this will result in the ejection from the event. We request that all vendors wear the appropriate**

**vendor wristband at all times. if you lose your wristband you will not be given another one.**

**FOOD VENDORS:** All equipment must be inside your booth diameter (BBQ Pits, deep fryer ext). There is a \$50 cleaning deposit added to your booth fee. Deposit will be returned after booth space is cleared.

**NO amplified music** of any kind will be allowed at your booth. **No selling of illegal substances or alcohol.** In addition, no private coolers containing alcohol for vendor consumption are tolerated.

**EXCLUSIVITY:** The CFHG does not give any vendor the exclusive right to sell any product. There won't be any merchandise with the likeness of the CFHG logos. Anyone found breaking these rules will not be asked back.

**SPACE SUBLETTING:** The concessionaire must not reassign/share any parts of his/her space, without the written approval of the CFHG. Each concessionaire participating in the festival must have a contract with the CFHG to participate in the festival.

**LOST, DAMAGED OR STOLEN ITEMS:** Vendors agree that the CFHG and staff will not be responsible for any lost, stolen or damage materials, merchandise and/or property due to fire, flood, theft, rain, cold, fog or any other elements of nature or man.

**GREASE DISPOSAL: TBD RESTRICTIONS:** There will not be any food or, beverage sold outside of your rented space without prior approval from CFHG (no bootlegging, no exceptions.) There will be no glass containers allowed on the grounds.

**CLEAN AREA:** Please return your rented space in the manner in which you received it. All other craft and food booth area must be thoroughly clean and garbage at a minimum. Please use the dumpsters, garbage and recycle bins that have been provided. If the CFHG received a fine for any space by the venue so will the space holder.

**HOURS OF OPERATION:** We request that all vendors be open and ready when our gates open at 9AM and closing at 11PM Saturday night. Late nights are optional.

**PHONE AND INTERNET:** No internet or phone service will be provided. Please plan accordingly.

● CFHG do not assume responsibility for any lost or stolen items, injuries or any other issues that may arise due to involvement in said event. You will not be covered under our insurance policy for said event and hereby acknowledge and agree to a hold harmless agreement and indemnification agreement benefiting The Cape Fear Highland Games and relating to any and all risk and issues associated with said event.

**Refunds will not be given in the event of inclement weather and/or other acts of nature outside promoter's control.**

Vendor Name \_\_\_\_\_ Contact Name (Printed) \_\_\_\_\_

Date \_\_\_\_\_ Contact Phone \_\_\_\_\_ Email \_\_\_\_\_

-----

**For Office Use only** Date Rcvd \_\_\_\_\_ Check # \_\_\_\_\_ Amount Rcvd \_\_\_\_\_ Space # \_\_\_\_\_